Accident/Incident Report Form

Name of person in charge of session/competition

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Site where incident/accident took place

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Date of incident/accident

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Name of injured person

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Address of injured person

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Nature of incident/injury and extent of injury

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Give details of how and precisely where the incident occurred.

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Describe what activity was taking place, e.g. training/game/getting changed.

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Give full details of action taken during any first aid treatment and the name(s) of first aider(s).

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Were any of the following contacted?

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| Parent(s)/carer(s) | Yes [ ]  | No [ ]   |
| Police | Yes [ ]  | No [ ]  |
| Ambulance | Yes [ ]  | No [ ]   |

What happened to the injured person following the incident/accident?

e.g. carried on with session, went home, went to hospital

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All of the above facts are a true record of the accident/incident Name

Signed

Date

In the event of an incident/accident relating to training or faulty equipment/facilities, follow up action should include informing the committee of the incident/accident in line with the place to play maintenance policy.

Details of this can be found on the website as well as the notice board.